

Women's Officer Position Description

Overview

As the Women's Officer for the QUT Guild, you will be a dedicated advocate for the rights, well-being, and empowerment of women within the student community. This role plays a crucial part in fostering gender equity, inclusivity, and a supportive campus environment at Queensland University of Technology.

Key Responsibilities

- Assist with the formulation of policies relevant to the portfolio.
- Sign post students regarding incidents of harassment and discrimination against women at QUT.
- Participating in all relevant University committees and working parties, including in response to the NSSS survey.
- High level supporting of Womens Collective
- Assist with planning, setting of goals, and strategies for Womens initiatives, campaigns and events.
- Carry out such other duties as from time to time may be prescribed by the SRC or the Executive Committee.
- Being responsible to the SRC, in conjunction with the Vice President (Treasurer), for the formulation and implementation of a budget of projected income and expenditure of the Guild's funds for the portfolio considering the requirements of the portfolio.

Hours

7 hours per week (80% on campus, 20% off-campus)

Hours may increase at peak times throughout the semester during Welcome Week, Guild Week and other events with the university.

This is paid position