

President

Position Description

Overview

As President at QUT Guild, you are responsible for setting the strategic direction of the QUT Student Guild for the duration of your term, in accordance with the Constitution and Regulations. You are the face and chief spokesperson of the Guild regarding liaising with the Board of Directors, QUT, our members and the general public.

In your role you will act in the interest of the Guilds members, QUT Students, and be responsible for the coordination of all Guild activities, campaigns and services in the interest of QUT Students. Among other duties, you will ensure that the Student Representative Council fulfil their respective duties as elective officers.

Key Responsibilities

- Managing day-to-day conflicts which may arise in any workplace and ensuring the Guild can fulfil its objectives for the given year.
- Communicating with QUT Administration regarding all Guild related matters.
- Communicating with Students regarding any issues they are having on campus and developing strategies to get a desirable outcome for them alongside the SRC.
- Representing the rights and interests of all students at QUT.
- Presenting policy and initiatives to relevant university stakeholders.
- Sitting on high-level university committees.
- Ensuring that the SRC members sit on all University committees.
- Delegation of duties to relevant SRC members.
- Represent the interests of the SRC to the Board of Directors.
- Supporting the executive with their duties.
- Working closely with the Treasurer and Secretary regarding the Governance of the Guild to ensure the Guild fulfils its yearly objectives.
- Ensuring there is Guild representation on all QUT Committees and Boards.
- Carry out such other duties as from time to time may be prescribed by the SRC or the Executive Committee.
- be responsible to the SRC, in conjunction with the Vice President (Treasurer), for the formulation and implementation of a budget of projected income and expenditure of the Guild's funds for the portfolio considering the requirements of the portfolio.

Hours

25-35 hours per week

This is paid position