

# QUT Guild Board Meeting

## MINUTES

Thursday 2 September – 6.00pm Kelvin Grove C201

### BOARD OF DIRECTORS

1	Olivia Brumm	Present
2	Jarrold Ward	Present
3	Juval Stephens	Apology
4	Sarah Balmer	Present
5	Aamna Asif	Apology
7	David Taylor	Present
8	Cassandra Marshall	Present
	Oscar Davidson	Resigned 09/07/2023
	Paul Pavlic	Resigned 23/08/2023

### AGENDA:

<b>1</b>	<b>a</b>	<b>Meeting Opening</b>
	b	Acknowledgment of Country
	c	Attendance, Leave of Absences / Apologies
	d	Post-Meeting Action Points
<b>2</b>		In-Camera – Strategic Planning Session
<b>3</b>		<b>Matters for Approval</b>
		2023 Returning Officer Approval for Dates and Price
		2024 Insurance
		Director’s Applications
		Council Proposed Election Regulation Changes
<b>4</b>		<b>Matters for Discussion</b>
		July Financial Reports
		Update: SSAF Mou
		Risk Impact Matrix
		Presidents Report – Aug
		GM Report - Aug
<b>4</b>		<b>Matters without Notice</b>
<b>5</b>		<b>Matters for Noting</b>
		Clubs and Societies – 17 July 2023
		*SSAF – 10 Aug 2023

		*Education – 27 July 2023
		*Finance – 20 July 2023
		*SRC Council – 26 July 2023
		*Executive Committee 31 July 2023
<b>6</b>		<b>Meeting Finalisation</b>
	a	Next Meeting
	b	Meeting Close

**MEETING MINUTES**

<b>1</b>		<b>Meeting Opening</b>																					
	a	Meeting Opened at 6:04pm																					
	b	Acknowledgement of Country																					
	c	Attendance, Leave of Absences / Apologies																					
	d	Post-Meeting Action Points																					
<b>2</b>		<b>In-Camera Strategic Planning</b>																					
		<b>Enter In-camera Session</b>																					
		A motion was raised to enter an in-camera session at 06.05pm.																					
		The motion was passed by the Board.																					
		<b>Exit In-camera Session</b>																					
		A motion was raised to exit the in-camera session at 07.33pm.																					
		The motion was passed by the Board.																					
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		<b>2023 Returning Officer Approval for Dates and Price</b>																					
		<table border="1"> <thead> <tr> <th>Date</th> <th>Event</th> <th>Regulation</th> </tr> </thead> <tbody> <tr> <td>Monday 11 September 2023</td> <td>Nominations open</td> <td>ER 8.1</td> </tr> <tr> <td>Friday 22 September 2023, 1:00 PM</td> <td>Nominations close</td> <td>ER 8.2</td> </tr> <tr> <td>Wednesday 4 October 2023</td> <td>Nominees briefing no 1</td> <td>ER 8.10</td> </tr> <tr> <td>Thursday 5 October 2023</td> <td>Nominees briefing no 2</td> <td>ER 8.10</td> </tr> <tr> <td>Monday 16 October 2023 to Friday 20 October 2023</td> <td>Campaigning period</td> <td>ER 12.2</td> </tr> <tr> <td>Monday 23 October 2023, 9:00 AM to Thursday 26 October 2023, 11:59 PM</td> <td>Voting period</td> <td>ER 14.1, 14.2</td> </tr> </tbody> </table>	Date	Event	Regulation	Monday 11 September 2023	Nominations open	ER 8.1	Friday 22 September 2023, 1:00 PM	Nominations close	ER 8.2	Wednesday 4 October 2023	Nominees briefing no 1	ER 8.10	Thursday 5 October 2023	Nominees briefing no 2	ER 8.10	Monday 16 October 2023 to Friday 20 October 2023	Campaigning period	ER 12.2	Monday 23 October 2023, 9:00 AM to Thursday 26 October 2023, 11:59 PM	Voting period	ER 14.1, 14.2
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	Friday 27 October 2023	Provisional declaration of results	ER 5.7(j), 15.7
	<p>In 2022 nominations closed on a Sunday at 5:00 PM. It is proposed that nominations close two days earlier on the Friday at 1:00 PM. The principal reason for this recommended change is to allow student nominees to contact the Returning Officer during regular business hours in the hours prior to the close of nominations if they have queries regarding their nomination.</p> <p>The Board <b>resolved</b> by circulation.</p>		
	<p><b>2024 Insurance</b> The Board discussed the possibility of assessing insurance providers for 2024.</p> <p>The Board <b>resolved</b> for the Audit and Risk Committee to assess and comment.</p>		
	<p><b>Director's Applications</b> Paul Pavlic has resigned effective 23/08/2023. Oscar Davidson graduated from university and subsequently resigned effective 09/07/2023.</p> <p>There are currently two vacant positions available.</p> <ol style="list-style-type: none"> <li>1) 2022 Presidents Replacement.</li> <li>2) 2023 Alumni Replacement</li> </ol> <p>The Board <b>resolved</b> to recruit a Professional alumni Director for a term on 26 months, ending NOV 2025.</p> <p>The Board <b>resolved</b> for the General Manager to start this recruitment process for both roles, with either the Chair and Deputy Chair / General Manager to start conducting short interviews.</p>		
	<p><b>Council Proposed Election Regulation Changes</b> The Board discussed the Council-approved proposed Election Regulations Changes. The Board agrees with many of the changes proposed however notes the timing of the changes so close to an election as concerning.</p> <p>The board <b>resolved</b> to allow the Returning Officer to comment on the proposed changes. The Board <b>resolved</b> for the Chair to contact the SRC regarding the proposed changes following a discussion with the Returning Officer.</p>		
	<p><b>Presidents August Report</b></p> <p>The Board notes this report. Several questions were raised by directors regarding the quote in the report that 'No SRC member personally spoke against any staff member in the council meeting'.</p> <p>The Board noted the following from the recording of the SRC meeting:</p> <ol style="list-style-type: none"> <li>1. The motion was clearly to condemn two members of staff and seven SRC members voted in favour of that motion. Members also spoke in favour of that motion. These points directly</li> </ol>		

	<p>contradict the passage in the Presidents Report asserting that no SRC member personally spoke against any staff member at the council meeting.</p> <p>2. That an SRC member stated GPS should be open to the same level of scrutiny and accountability as elected students. GPS are not democratically elected students and their employment within the Guild sits under the remit of the General Manager, who's employment is in turn evaluated by the Board. The public shaming of members of staff at a SRC meeting was inappropriate and raises significant WHS liability and risks for the Guild.</p> <p>The Board <b>resolved</b> for the Chair to reply to the President's Report to discuss this process.</p>
<b>3</b>	<b>Matters for Noting / Approval</b>
	Clubs and Societies – 17 July 2023
	SSAF – 10 Aug 2023
	Education – 27 July 2023
	Finance – 20 July 2023
	SRC Council – 26 July 2023
	Executive Committee 31 July 2023
<b>4</b>	<b>Meeting Finalisation</b>
	Next Meeting – Thursday 19 October 2023 – 6.00pm C Block Kelvin Grove
	Meeting Close – 8.41pm.

<b>Signed-off on behalf of the Board of Directors</b>	
Board Chairperson (Olivia Brumm)	Olivia Brumm
Dated (DD/MM/YY)	29/09/2023