

16 May 2018

**QUT Guild Council Meeting
AGENDA**

Guild Council will meet at 1.00pm on Friday 1 June 2018, at S305, Gardens Point Campus.

1. Opening and Credentials

- 1.1 Leave of Absence
- 1.2 Apologies

2. Additions/Deletions to the Agenda

3. Confirmation of Minutes

- 3.1 That the minutes of the previous Guild Council meeting held on March 16th 2018 are adopted.
- McIntyre/Powell

4. Business and Reports Arising from Minutes

5. Acceptance and Endorsement of Correspondence

6. Presentation of Financial Reports and Ratification of Expenditure

7. Announcement of Members of Guild Council

- 7.1 Elections and Appointments of Guild Council Members
- 7.2 Resignations of Guild Council Members

8. Amendments to the Constitution, Regulations or Policy

- 8.1 That in accordance with C31.1 of the Constitution of the Queensland University of Technology Student Guild, the Guild Council approve the amendments to the Constitution in the form distributed to all councillors with the agenda to this meeting of Guild Council and produced to the meeting and initialled by the chairperson for the purposes of identification, the principal terms of which are described in the explanatory notes to the agenda. If approved by Guild Council, the amendments will take effect on the day after they are approved by QUT Council.
- McIntyre/Powell
- 8.2 That in accordance with C32.1 of the Constitution of the Queensland University of Technology Student Guild, the Guild Council approve the amendments to the Regulations made under the Constitution in the form distributed to all councillors with the agenda to this meeting of Guild Council and produced to the meeting and initialled by the chairperson for the purposes of identification. The amendments will only take effect if the Guild Council approves the amendments to the Constitution in item 8.1 and those amendments are subsequently approved by QUT Council.
- McIntyre/Powell

Explanatory notes to the QUT Guild Council meeting held on 01/06/18:

Set out below are the explanatory notes that accompany item 8 of the agenda. The purpose of these notes is to explain the intended effect of the proposed amendments to the Constitution of the Queensland University of Technology Student Guild (the Constitution).

- (a) **Removal of references to QUT Statutes** - The Queensland University of Technology Act 1998 (Qld) has been amended to remove references to QUT's power to make statutes from mid-2018. As a result, these references are obsolete.
- (b) **Correction of typographical errors** – It is proposed to correct two typographical errors in the Constitution by amending C6.5 and C9.5(d).
- (c) **Replacement of Caboolture Campus Officer with Rural and Regional Officer** - In mid-2017, QUT decided to sell its Caboolture Campus to the University of the Sunshine Coast. As a consequence of this sale, there will be no "Caboolture students" and references to the Caboolture Campus Officer will become obsolete. It is proposed that the Caboolture Campus Officer role be replaced with a new role called "Rural and Regional Officer". Only rural and regional students may stand as, vote for, and nominate or second candidates in an election for Rural and Regional Officer. Rural and regional students will be defined as students whose permanent or family home address is greater than 40km by road from the Brisbane CBD. The introduction of a Rural and Regional Officer will ensure adequate representation for students living in outer regions of Brisbane. To give effect to this proposal, it is proposed to:
- amend C14.1(j) and C18.7;
 - include appropriate transitional clauses in C36, to ensure the Caboolture Campus Officers continue to hold office as Rural and Regional Officer for this term of Guild Council (subject to the usual casual vacancy rules);
 - delete the definition of Caboolture student in Schedule 1; and
 - introduce the definition of rural and regional student in Schedule 1.
- (d) **Attendance at Guild Council** – It is proposed that C15.5(c) be amended to improve the attendance at, and participation in, Guild Council by all persons who are elected to an office. There has been a perception in previous years that some officers cease taking an interest in the Guild's activities, but that this has no consequence provided others with whom they share the office continue to participate in the Guild's activities. The amendments to C15.5(c) will mean that an office will be treated as in attendance at Guild Council for the purpose of determining quorum of Guild Council provided any person who shares the office is in attendance. However, for the purposes of determining if a casual vacancy has arisen in accordance with C19.1(d), which requires officers to not be absent from any three of six consecutive

ordinary meetings of Guild Council without leave of absence approved by Guild Council, each person's attendance will be considered separately. For example, if an office is shared by two people (A and B), and A attends the first four ordinary meetings of Guild Council, but B attends only the third ordinary meeting:

- (i) the office will be treated as being in attendance for the purpose of determining quorum for those meetings, provided A or B are present;
- (ii) A will personally be in attendance for the purpose of C19.1(d) for all four meetings; but
- (iii) B will personally be in attendance for the purpose of C19.1(d) for only the third meeting. Unless Guild Council has approved the absence, a casual vacancy will arise.

A transitional clause has been inserted to ensure that this amendment does not unfairly affect persons who are currently sharing an office and who have arranged their attendance at Guild Council in accordance with the current Constitution.

- (e) **Simplification of casual vacancy rules** - Different rules currently apply to determining the effect of casual vacancies in the context of shared office holders. The effect depends on the circumstances that gave rise to the casual vacancy under C19.1. There is a perception that these rules are confusing and can apply unfairly to those holding shared offices. The Guild wishes to simplify the position by having one rule in C15.6 that will apply regardless of the circumstances of the casual vacancy. This change will mean that if a person ceases to be an office holder in a shared office, the casual vacancy will arise for that person only, not for the office as a whole. That is, each person who shares the office will be subject to C19.1 individually and C19.1 will not apply to a shared office as a whole.
- (f) **University employees not eligible to be an officer** – It is proposed that QUT employees not be eligible to stand as a candidate in any election under the Constitution. To give effect to this proposal, it is proposed to amend C18.4 of the Constitution.

9. Presentation of Reports and Papers

10. Question Time

10.1 Questions with Notice

10.2 Questions without Notice

11. Motions With Notice

11.1 That QUT Guild Council moves to appoint Victoria Hansen as Returning Officer for the 2018 Guild elections.

- McIntyre/Powell

12. General Business (Motions Without Notice)

13. Closure

13.1 Date, time and location of next meeting to be advised.

Emily McIntyre
Guild Secretary

1 June 2018

QUT Guild Council Meeting

Guild Council met at 1:00pm on Friday 1 June 2018, at S305, Gardens Point Campus.

1. Opening and Credentials

Meeting opened by Mr Locke as Chairperson at 1:04pm.

Present: Isobella Powell, Emily McIntyre, Jayden Dawson, Jack Collins, Larissa McGovern, Kelsey Robbie (via telephone), Thomas Pumpa, Georgiana Vine (via telephone), Olivia Wood, Bethany Fitzsimon, Nissah Blanchfield, Dominique Tassell, Samantha Crossley, Juval Stephens, Kaveesha Samaraweera, Callum Scott, Jiajun Tian, Daniel Cabrera, Jed Fraser, Patrick Podbury, Matteah Ackers-Porter, Rodney Sleba, Hayley Feakes.

Miss Crossley and Mr Dawson confirmed the identity of Miss Kelsey Robbie over teleconference.

Miss Crossley and Miss Powell confirmed the identity of Miss Georgiana Vine over teleconference.

Miss McIntyre noted that quorum requirements had been met.

Absent: Kate McCormack, Gurvinder Singh, Cassidy O'Halloran, Julia Davies, Dipesh Bhattarai, Yaryoo Jung, Rylee Dobson, Amy Young, Connor Jones, Charles Biddulph, Meg Riordan, William Kroger, Alexander Jenkins.

Miss McIntyre confirmed that quorum requirements had been met.

1. Leave of Absence

None arising.

2. Apologies

Miss McIntyre tabled apologies from Nicholas Lam, Nikkaya Williams, Zachary Small and Renita Fernandes.

2. Additions/Deletions to the Agenda

Miss McIntyre stated that she wished to amend motion 11.1 such that it reads, "That QUT Guild Council moves to appoint David Maffescioni from Computershare, as Returning Officer for the 2018 Guild elections. "

- McIntyre/Powell

Mr Gurvinder Singh arrived at 1.06pm.

3. Confirmation of Minutes

It was moved:

“That the minutes of the previous Guild Council meeting held on March 16th 2018 are adopted.”

- McIntyre/Powell

Miss McIntyre tabled the minutes of the Guild Council meeting on March 16th 2018.

The motion carried unanimously.

4. Business and Reports Arising from Minutes

None arising.

5. Acceptance and Endorsement of Correspondence

None arising.

6. Presentation of Financial Reports and Ratification of Expenditure

None arising.

7. Announcement of Members of Guild Council

7.1 Elections and appointments of Guild Council members.

None arising.

7.2 Resignations of Guild Council Members

None arising.

Miss McCormack arrived at 1:10pm.

8. Amendments to the Constitution, Regulations or Policy

1. It was moved:

“That in accordance with C31.1 of the Constitution of the Queensland University of Technology Student Guild, the Guild Council approve the amendments to the Constitution in the form distributed to all councillors with the agenda to this meeting of Guild Council and produced to the meeting and initialled by the chairperson for the purposes of identification, the principal terms of which are described in the explanatory notes to the agenda. If approved by Guild Council, the amendments will take effect on the day after they are approved by QUT Council.”

- McIntyre/Powell

Miss McIntyre spoke to the motion, indicating that there were some alterations to the proposed amendments that needed to be negotiated with QUT prior to being approved by Guild Council and it would therefore not be appropriate to pass this motion at this meeting.

The motion was not carried, unanimously.

2. It was moved:

“That in accordance with C32.1 of the Constitution of the Queensland University of Technology Student Guild, the Guild Council approve the amendments to the Regulations made under the Constitution in the form distributed to all councillors with the agenda to this meeting of Guild Council and produced to the meeting and initialled by the chairperson for the purposes of identification. The amendments will only take effect if the Guild Council approves the amendments to the Constitution in item 8.1 and those amendments are subsequently approved by QUT Council.”

- McIntyre/Powell

Miss McIntyre spoke to the motion, stating that the proposed amendments to the Guild regulations were related to the constitutional amendments, and as such it would not be appropriate to pass this motion at this meeting.

The motion was not carried, unanimously.

8. Presentation of Reports and Papers

None arising.

9. Question Time

10.1 Questions with Notice

None arising.

10.2 Questions without Notice

None arising.

11. Motions with Notice

11.1 It was moved:

“That QUT Guild Council moves to appoint David Maffescioni from Computershare, as Returning Officer for the 2018 Guild elections. “

- McIntyre/Powell

Miss McIntyre spoke to the motion, stating that Computershare were a very reputable company that acts as Returning Officer for many small, medium and large sized organisations, and that David had put together a very comprehensive proposal for the Guild.

Miss Wood asked if the cost was comparable to other Returning Officers.

Miss Powell replied indicating that the quote was the same as previous Returning Officers.

The motion carried unanimously.

Mr Kroger arrived at 1:25pm.

12. General Business

12.1 Miss Powell moved:

“That the QUT Guild be affiliated with the Union of Aboriginal and Torres Strait Islander Students.”

The motion was seconded by Mr Fraser.

Miss Powell spoke to the motion stating that UATSIS would provide extra opportunities for indigenous students currently not provided by NUS.

Mr Fraser also spoke to the motion, saying that UATSIS aims to keep indigenous students enrolled at university, they provide many opportunities to network with likeminded people and that it is not a Union limited to indigenous students, students from all backgrounds are welcome to be involved.

The motion carried unanimously.

12.2 Miss Powell moved:

“That the QUT Guild be affiliated with the Council of International Students Australia.”

The motion was seconded by Mr Cabrera.

Miss Powell spoke to the motion, stating that CISA provided many opportunities and support for international students studying in Australia and the affiliated cost was only \$440 p.a.

The motion carried unanimously.

12.3 Mr Dawson moved:

“That Council delegate authority to the Guild treasurer, president and secretary to review overall banking processes and pursue alternative banking arrangements if necessary.”

The motion was seconded by Miss Powell.

Mr Dawson explained that extensive feedback surrounding the Guild’s banking provider had been gathered as well as feedback about club banking procedures and it had become apparent that a formal review should be undertaken.

Discussion between Councillors was had regarding the delegation of authority and the motion was amended and moved by Miss Wood to read:

“That Guild Council delegate authority to Isobella Powell, Emily McIntyre and Jayden Dawson to review overall banking processes and pursue alternative banking

arrangements if necessary, and such that due diligence of such changes be presented to Guild Council.”

The motion was seconded by Mr Pumpa.

Mr Culshaw voted against, the remaining Councillors voted in favour.

The motion was carried.

12.4 Mr Stephens moved:

“That this Guild Council acknowledges and accepts the choice of Guild Councillor for Investment Committee by the President, Secretary and Treasurer. However, future Guild Councillors to be appointed are to be elected by the Guild Council instead of the President, Secretary and Treasurer.”

The motion was seconded by Miss Wood.

Discussion ensued regarding the regulations around the election. Miss McIntyre explained that the B signatory is required as a formality by the Guild investment manager, however all significant capital expenditure would have to be passed by Guild Council as per the Constitution. Mr Dawson proposed to reject the motion.

Mr Kroger voted in favour; Miss Wood, Mr Samaraweera, Mr Scott, Miss Tassell, Miss Ackers-Porter, Mr Pumpa and Mr Singh abstained; remaining Councillors voted against.

The motion did not carry.

13. Closure

13.1 Date, time and location of next meeting to be advised

Meeting closed 1:47pm.

Emily McIntyre
Guild Secretary