

NOTIFICATION OF DIRECT DEBIT/CREDIT DETAILS OR CHANGE OF DETAILS



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INSTRUCTIONS AND PAYMENT INFORMATION

1. Fill out this form carefully, **legibly** and fully then hand back to the Secondhand Bookshop staff.
2. Once the details on this form have been entered into the QUT Student Guild database and your textbook/s have sold, the amount (shown as Price on your receipt) will be deposited directly into the account nominated below.
3. Payment into the nominated bank account **WILL ONLY** occur if the details below are completed correctly and legibly.
4. If you provide incorrect bank account details which are rejected by the bank when payment is attempted then you will incur a \$2.50 fee which will be deducted from your payment.
5. You will be notified by email once your textbook/s has been sold.
6. Payments are made electronically. During the very busy periods of semester (i.e. the first 3-4 weeks), payment may take some weeks due to the high number of textbooks being sold by students, so please be patient, you will receive payment as soon as possible.
7. If your book was not sold or reclaimed within **12 months** of the deposit date, then the book will be disposed of, as the Guild sees fit. **You will not receive any payment** for the book after the 12 month period. You may reclaim your book at any time within 12 months.

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GIVEN NAME(S)

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NAME OF BANK

ACCOUNT IN THE NAME OF

BSB (BRANCH) NUMBER

ACCOUNT NUMBER

PLEASE SIGN

I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS OF BOOK CONSIGNMENT.

DATE

SIGNATURE

NUMBER OF BOOKS BEING CONSIGNED