

QUT Guild Board Meeting

MINUTES

Thursday 10 November 2022 at 18.00 GP – P638

BOARD OF DIRECTORS


1	Olivia Brumm	Present
2	Jarrold Ward	Present
3	Oscar Davidson	Present
4	Juval Stephens	Apology
5	Sarah Balmer	Present
6	Alexandra Zeh	Appology
7	Paul Pavlic	Present
8	David Taylor	Present
9	Cassandra Marshall	President

MEETING MINUTES

1	Meeting Opening
a	Meeting Opened at 06:04pm
b	Acknowledgement of Country
c	Attendance, Leave of Absences / Apologies
d	Post Meeting Action Points
2	Matters for Discussion
	<p>Glass Article</p> <p>An article was published in Glass Magazine with mentions of Board comments, which have negatively impacted the SRC and the Guild Professional Staff.</p> <p>Action:</p> <ul style="list-style-type: none"> Olivia to clarify her comments to the SRC and Guild Professional Staff.
	<p>Annual Performance Review of the General Manager.</p> <p>Tameka Bramwell of Bramwell Partners joined the session to present the following reports to the Board:</p> <ul style="list-style-type: none"> Annual Performance Review of the General Manager Two HR Proposals – Workforce Planning and HR Partnership <p>The proposals were passed by the Board via electronic correspondence after the conclusion of the meeting.</p>

	<p>Cassandra left the room.</p>
	<p>Declaration of Poll 2023 Elected Executives</p> <p>Incoming President Introduction: Zoe Davidson in person at 7.00pm. The 2023 President was introduced to the Board of Directors in person.</p> <p>The Board of Directors noted all incoming Executives for 2023.</p>
	<p>SRC Letter Outcome / Timeline</p> <p>It was acknowledged that the SRC are still waiting on a formal response from the Board Of Directors with regards to the 3 requested documents. The Board is working with third parties to direct the Workforce planning which will impact these documents.</p> <p>Action:</p> <ul style="list-style-type: none"> • Oscar to circulate response letter in current format for the board to assess • Oscar to informally advise the SRC that the Board is working with external parties, such as Bramwell Partners HR for workforce planning.
	<p>Media Regulation Concerns from SRC</p> <p>There were changes to the Media Regulations that were changed at the OCTOBER 2022 Council meeting. Majority of these changes were passed by the SRC. The SRC now has concerns that the Media Team are not acting constitutionally and have more general concerns.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Oscar to contact Glass Magazine and advise that there were issues raise to the Board. • Oscar to contact Glass Magazine for their reasoning / justifications for the changes.
	<p>SSAF MOU Strategy 2024-2028</p> <p>It is discussed and agreed that the SSAF MOU 2024 – 2028 is the utmost priority and needs to be a focus.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Jarrod and Zoe will work together to set specific timelines for the strategic direction and reengage the Working Party for this project.
	<p>Social Sport Initiative Loss</p> <p>The loss of Social Sport to QUT in 2022 was discussed.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Oscar to circulate the correspondence between QUT and QUT Guild discussing the takeover / changes.

		<p>2023 Budget</p> <p>The 2023 Budget was presented to the Board of Directors, but not approved until further questions are answered.</p> <p>Actions:</p> <ul style="list-style-type: none"> Cassie is to circulate budget for further feedback from selected board members.
		<p>Remuneration for Directors</p> <p>Further training for Directors and Key Staff members was approved. This expense is to be in the Operations Budget.</p> <p>Action:</p> <ul style="list-style-type: none"> Jarrod to continue working with Directors and Key Staff on training options.
		<p>Cyber Security</p> <p>The policies held by the QUT Guild were noted.</p> <p>Actions:</p> <ul style="list-style-type: none"> David will research quotes for more security options.
		<p>Matters without Notice</p>
		<p>Guild Professional Staff's Letter to the Board</p> <p>Sharyn Bee penned a letter to the Board of Directors outlining some issues the Staff have felt in relations to leadership and direction from the Board of Directors.</p> <p>Actions:</p> <ul style="list-style-type: none"> The Board of Directors will response to this letter.
3		<p>Matters of Noting</p> <p>Aug & Sep Commercial Results</p> <p>October SRC Minutes</p> <p>Oct Finance Committee</p> <p>Oct SSAF Committee</p> <p>Declaration of Poll 2023 Elected Executives</p> <p>Results of the Student Survey were circulated.</p> <p>SRC AGM set for 14 NOV</p>
4		<p>Meeting Finalisation</p>
	a	Next Meeting – 30 November 2022 at Kelvin Grove
	b	Meeting Closed at 10.02pm

Signed-off on behalf of the Board of Directors	
Board Chairperson (Olivia Brumm)	
Dated (DD/MM/YY)	30/11/2022