

QUT Guild Board Meeting Minutes

Thursday 31 March 2022 at 18.00 KG-E-557

BOARD OF DIRECTORS

1	Olivia Brumm	Present
2	Jarrod Ward	Present
3	Oscar Davidson	Present
4	Juval Stephens	Present
5	Sarah Balmer	Present
6	Alexandra Zeh	Apology
7	Paul Pavlic	Present
8	David Taylor	Present
9	Cassandra Marshall	Present

MEETING MINUTES

1	a	Meeting Opening: Start 5.59pm
	b	Acknowledgement of Country.
	c	Leave of Absences / Apologies Alexandra Zeh requested an apology. Future meetings need Zoom Capabilities.
	d	Post Meeting Action Points Alexandra Zeh & Sarah Balmer are to send through Headshots to Secretary. All other points are all fulfilled.
	e	Official introduction of Student Board Members Elected from last meeting Sarah Balmer introduced herself. Previous student rights VP in 2020 and 2021 with extensive knowledge of the Guild. Studying Part time Law and working full time. The Chair advised the Board that Alexandra Zeh studied law, in her absence.
2	a	Overview from Ned about Strategic Direction. Moved to 6.46pm. Ned provided the Strategic Overview from Keogh Consulting Group, who the Guild commissioned to start work in 2021.
	b	Terms of Reference for Executive Committees. SSAF Terms of Reference were not included and need to be added in for approval.

	<p>Agenda items to be to the secretary 14 days prior to meeting.</p>
g	<p>Ratio Analysis (Updated 2021 including 4-Way Cashflow Test)</p> <p>Cash Flow Statement is needed in order to complete this. The cashflow statement needs to be distributed prior to next meeting.</p>
h	<p>Confirmation of term lengths for professional board members.</p> <p>The following terms were decided by the Chair based on first appointed: Paul Pavlic: 2 years David Taylor: 1 year</p>
i	<p>Frequency of board meetings moving forward</p> <p>The Chair advised meetings should be once per month, subject to availability, for the foreseeable future. Zoom / Teams capabilities need to be accessible.</p>
j	<p>Meetings of the SRC and compliance with the Regulations and Constitution.</p> <p>Reiteration of the SRC's compliancy to the Regulations and Constitution.</p>
k	<p>G Block Update</p> <p>Funding applications have been approved. Oscar will speak to the university regarding our application.</p>
l	<p>2024-2028 SSAF MOU Negotiation Strategy</p> <p>QUT denies that we have a MOU regarding the SSAF Guarantee until 2023.</p> <p>Jarrod Ward has created a Strategic Document for the approach for 2024 – 2028.</p> <p>Working Party should be created to start this process.</p> <p>Negotiators could be an option for advice/coaching.</p>
m	<p>Board Charter requirements</p> <p>It was decided that the Board Charter, while important, was not an urgent requirement (orange/low) and would be created later by the whole board.</p>
N	<p>Remuneration / professional development for Board directors.</p> <p>Waiting for a Cashflow Statement and Budget before deciding on Board of Directors remuneration.</p>

Approved By	Olivia Brumm	Role:	Chairperson
Date:	26 May 2022	Signed:	